ST. LOUIS
ALCOHOLISM
REHABILITATION CENTRE

Post Office Box 220
St. Louis, Saskatchewan
S0J 2C0

ANNUAL REPORT
of the
BOARD OF GOVERNORS
FOR THE YEAR ENDING
MARCH 31, 2002

Minister of Health

SASKATCHEWAN

Legislative Building
Regina, Saskatchewan S4S 0B3

September 2002

To The Honourable Lynda Haverstock
Lieutenant Governor of Saskatchewan

May it Please Your Honour:

It is my pleasure to present herewith the Annual Report of the Board of Governors, St. Louis Alcoholism Rehabilitation Centre, for the year ended March 31, 2002.

Respectfully submitted,

John T. Nilson, Q.C.
Minister of Health

102-07071/

St. Louis Alcoholism Rehabilitation Centre
Box 220
St. Louis, Saskatchewan S0J 2C0
Phone (306) 422-8533
Fax (306) 422-8488

To The Honourable J. Nilson
Minister of Health

Dear Mr. J. Nilson:

It is my honour to present, on behalf of the St. Louis Board of Governors, the Annual Report and audited financial statements for the fiscal year ended March 31, 2002.

Respectfully Submitted,

Christopher Mackintosh,
Chairperson.

BOARD OF GOVERNORS

Christopher Mackintosh, Chairperson
Ray Burke, Vice-Chairperson

Darrell Greyeyes Maurice Zimmerman Shelley Belhumeur
Terry Lang Linda Greyeyes

CHAIRPERSON'S STATEMENT

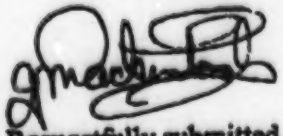
The fiscal year March 2002 can be considered one of reflection and stability at the St. Louis Alcoholism Rehabilitation Centre.

In terms of stability; client programming is dynamic and geared to the needs of the entire client population. Staff continues to grow through professional development activities and collaboration with other professionals in the industry. Management has provided a smooth fiscal and operational framework for the Centre.

The Board of Governors is active and involved in the general operation of the facility. Members continue to learn about all aspects of client rehabilitation while providing a provincial perspective on potential future directions of the operation.

The Board of Governors has also spent some time reflecting on the changing needs of the Province with respect to impaired driver legislation and the overall rehabilitative efforts we provide for those who demonstrate a problem with alcohol. The staff and Board will continue to monitor best practices provincially and on a national level to make sure we are current and effective in our Centre.

The Board of Governors wishes to thank the Department of Justice, RCMP detachments, court systems, other agencies and the community at large for their help and co-operation. Together we will make a difference.



Respectfully submitted,
Christopher Mackintosh, Chairperson,
St. Louis Board of Governors.

HISTORY AND BACKGROUND

In 1975 the final report of the Special Committee on Highway traffic Safety was submitted to the Legislative Assembly. The report dealt with wide ranging issues of highway traffic safety, and among other things, recommended alternate sentencing options for persons convicted of impaired driving. In late 1976, the Saskatchewan Alcohol and Drug Abuse Commission and the Corrections Branch of the Department of Social Services (subsequently transferred to the Department of Justice) proposed an Impaired Driver Treatment Program aimed at repeat offenders. Provision was made in the 1977/78 budget to allow detailed planning to proceed for an in-patient treatment centre to function as an alternative to incarceration of repeat offenders. One of the goals of this treatment centre was to provide early intervention for those people who were alcohol dependent. The Prince Albert Council on Alcohol and Drug Abuse concurrently advised Government of the availability of the former Notre Dame College in St. Louis as a proposed sight for this program.

The St. Louis Board of Governors was appointed by the Minister of Health in early 1979, with a mandate to "operate an alcoholism rehabilitation hospital at St. Louis, Saskatchewan".

Funds were provided to renovate the building to a thirty bed capacity, and positions were allocated to the Department of Justice to provide screening and referral services and to the Saskatchewan Alcohol and Drug Abuse Commission for follow-up services to clients and their families. Staff were hired and trained for the St. Louis Alcoholism Rehabilitation Centre in late 1979 and its first clients were admitted in January of 1980.

LEGISLATIVE AUTHORITY

Under authority of the Public Health Act, the Board of Governors of the St. Louis Alcoholism Rehabilitation Centre was established by Order-in Council 165/79 of February 1, 1979.

The Centre is designated as a Correctional Facility by Order of the Minister of Justice pursuant to Section 20 of the Corrections Act.

FUNDING

The Centre is funded by Saskatchewan Health. Its operating funding for the 2001/02 fiscal year was set at $720,892. Actual expenditure was $722,740. Cost per client day was $99.44.

STAFFING

The St. Louis Centre has a staff compliment of 11 full-time, 3 permanent part-time and 8 casual positions.

It operates with a Director, an Administrative Clerk, 4 full-time addiction counsellors, 1 part-time Assistant Counsellor, 1 full-time and 1 part-time shift co-ordinator, 2 full-time and 7 casual Attendants, 1 full-time and 1 part-time kitchen staff, 1 casual janitor and 1 full-time janitor/maintenance staff.

The Director of the Centre reports to the Chairperson of the Board.

PURPOSE

To provide a residential treatment option to adult clients who have been convicted of a second or subsequent impaired driving offense and who could benefit from intervention and alcohol recovery services.

PROGRAM OBJECTIVES

1. To provide a caring, healthy, supportive and drug free environment.

2. To initiate and/or continue the motivational assessment process.

3. To develop an individualized, on going recovery plan with each client.

4. To provide intensive, concentrated education in the areas appropriate to the transition stage of recovery and the individual client's needs.

5. To provide an opportunity for an intensive, concentrated period of self-evaluation and skill building appropriate to the individual's recovery needs.

6. To facilitate change through group counselling, individual counselling, workshops, recovery planning, social interactions, recreation and nutrition management.

7. To maintain positive public relations and coordination with other agencies, self-help groups and concerned citizens in the community.

8. To provide educational and therapeutic information and materials for clients and general public.

PROGRAM

During the 2001/02 fiscal year, 7268 days of care were provided to 526 clients.

Clients are referred to the Centre by referral and placement co-ordinators in the Department of Justice, Corrections Branch. These co-ordinators, located in Prince Albert, Saskatoon and Regina, identify offenders who could potentially benefit from the program and make a recommendation to the Court. They assess clients for previous drinking related charges and any history of violence or escape. They further insure that the primary cause for incarceration is a charge under Section 253 - Impaired Driving, 253b - Driving Over .08, 254 - Refusing a breathalyser, 255 - Impaired Penalty or 263 - Disqualified Driving (as a result of impairment) of the Criminal Code.

An extended criteria clause also permits inmates to be referred to the St. Louis Alcoholism Rehabilitation Centre from other Provincial Correctional Centres. The inmates must have alcohol or other drug related charges as well as prior impaired driving convictions.

Recent studies indicate that a high percentage of clients admitted to the St. Louis Alcoholism Rehabilitation Centre are in the dependency syndrome classification of alcohol use. Furthermore, the average blood alcohol level at the time of arrest was .19. This extremely high B.A.L. would indicate a level of tolerance that is found primarily in problem drinkers.

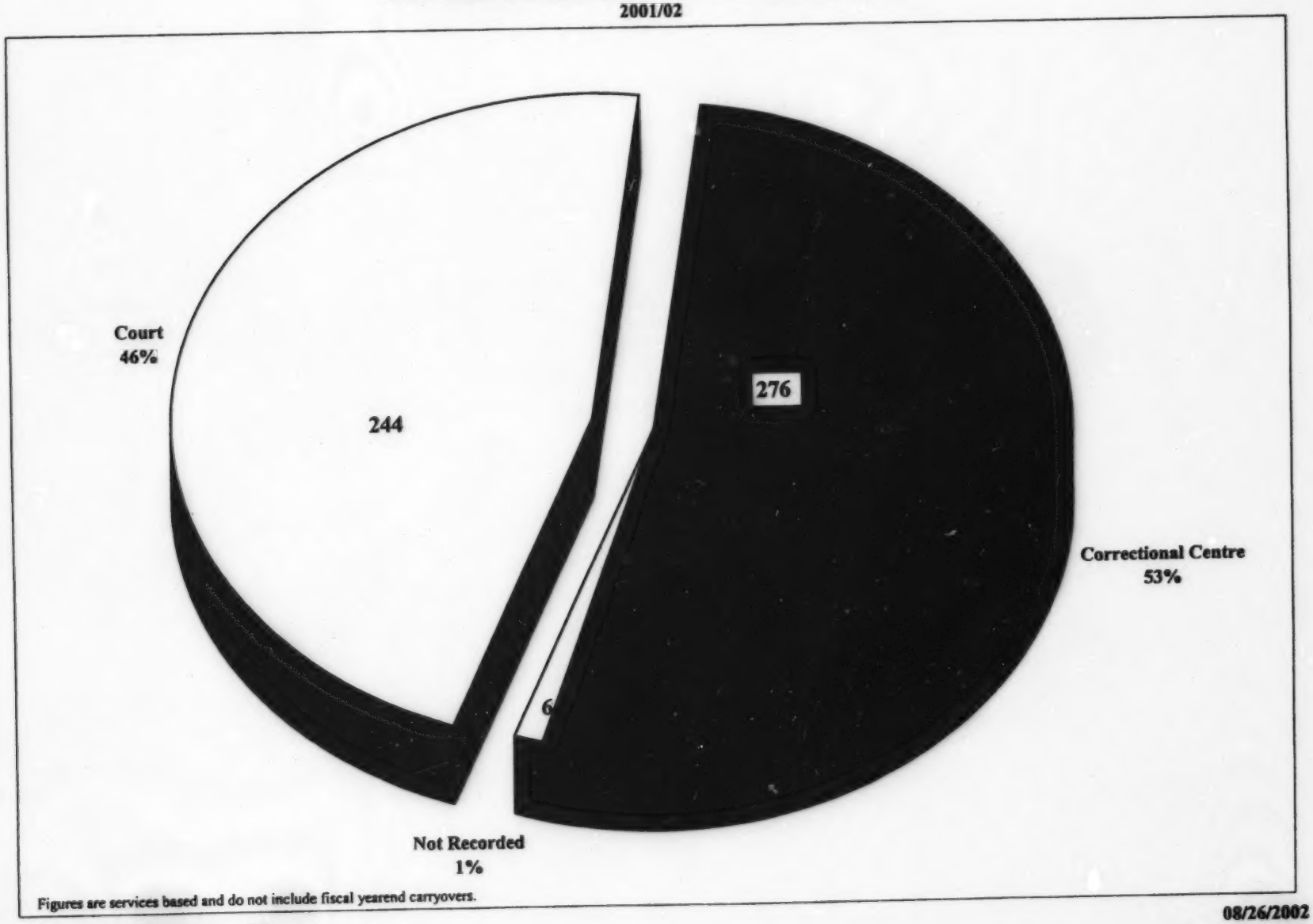
The St. Louis Program is presented over a fourteen day period and is designed to screen clients for chemical dependency, provide education related to the transition stage of recovery, and to present alternatives for a chemical free lifestyle. Extensive reference is made to the relationship between drinking and driving, with two and one half days devoted exclusively to the Driving Without Impairment Program (D.W.I.).

The entire program is reviewed regularly to maintain currency with new information and techniques.

Upon completion of the residential portion of the Impaired Driver Treatment Program, clients are discharged to participate in a six month follow-up program supervised by staff from Alcohol and Drug Services.

The St. Louis Centre believes that once clients are brought to recognize that they have a problem with chemicals, have been provided with information relevant to the illness and become aware of available support mechanisms, they can be expected to make more appropriate decisions about their lives and activities. They are responsible for their own recovery.

Alcohol and Drug Services Management Information System
Clients Referred to the St. Louis Alcoholism Rehabilitation Centre
2001/02

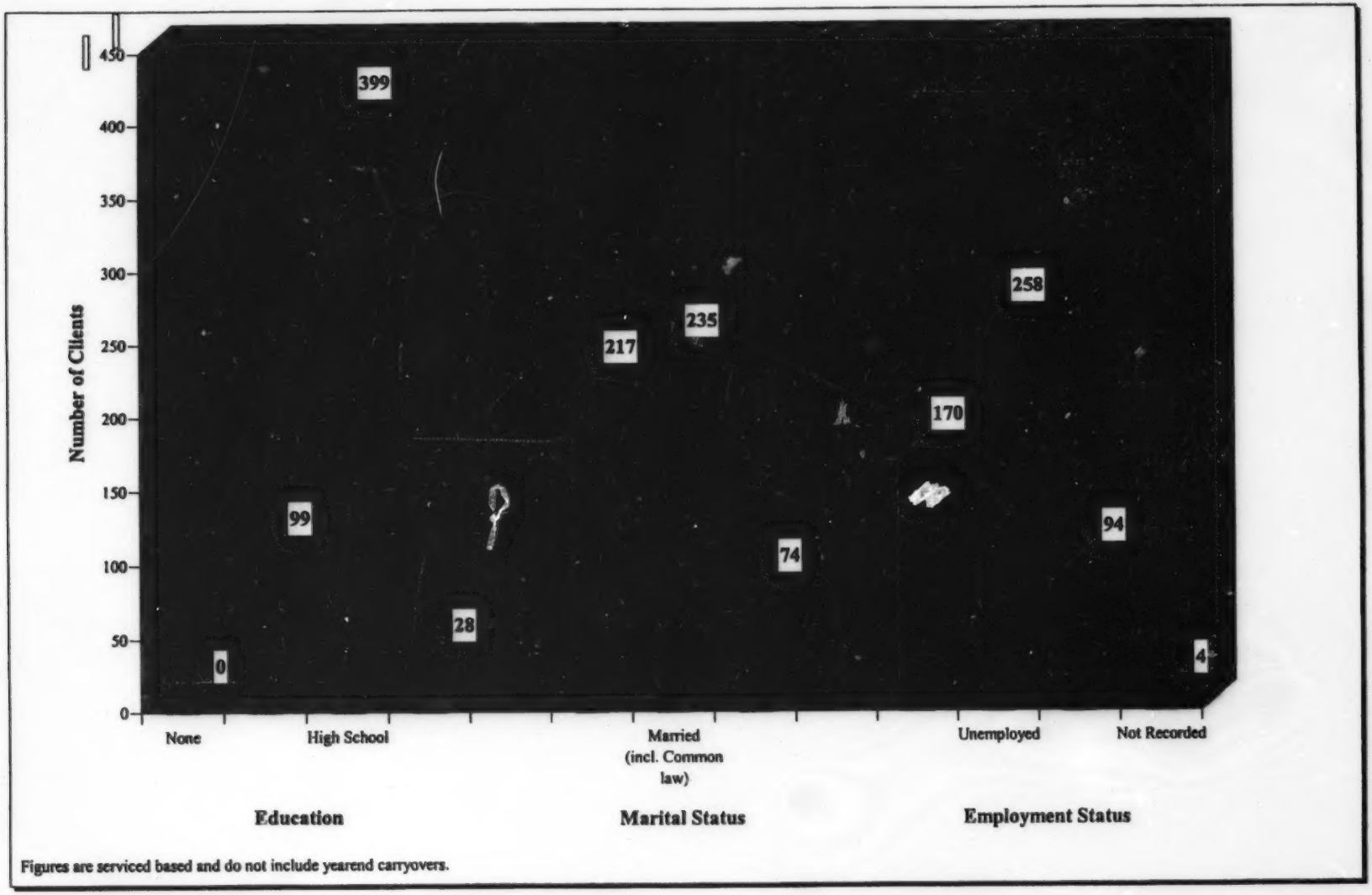


Figures are services based and do not include fiscal yearend carryovers.

Information Products Group/dh
CITB
Saskatchewan Health

08/26/2002
Court Correction

Alcohol and Drug Services Management Information System
Profiles of Clients Admitted to the St. Louis Alcoholism Rehabilitation Centre
2001/02



Figures are serviced based and do not include yearend carryovers.

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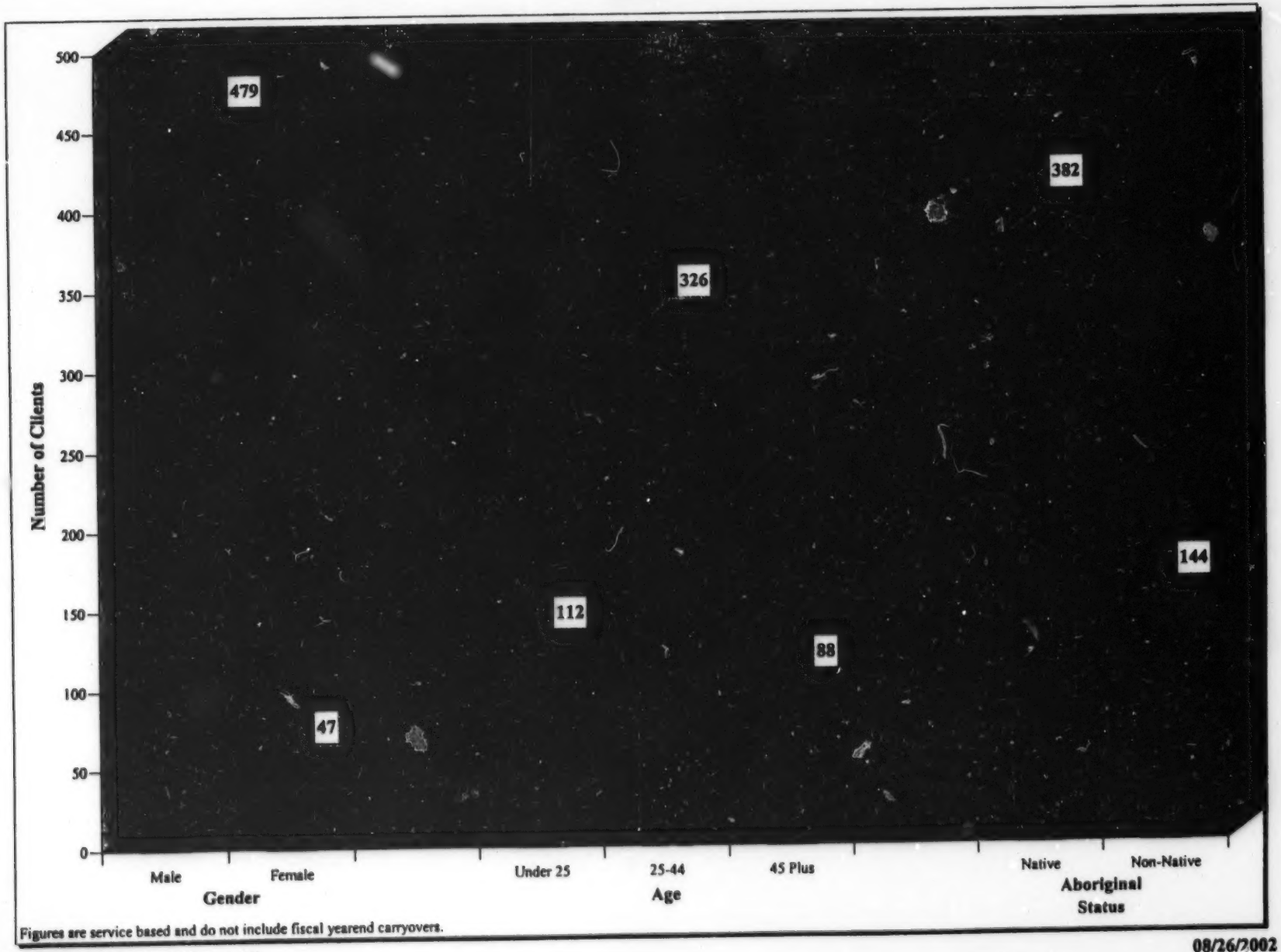
Alcohol and Drug Services Management Information Systems
Profile of Clients at the St. Louis Alcoholism Rehabilitation Centre
2001/02



Figures are service based and do not include fiscal yearend carryovers.

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CITB

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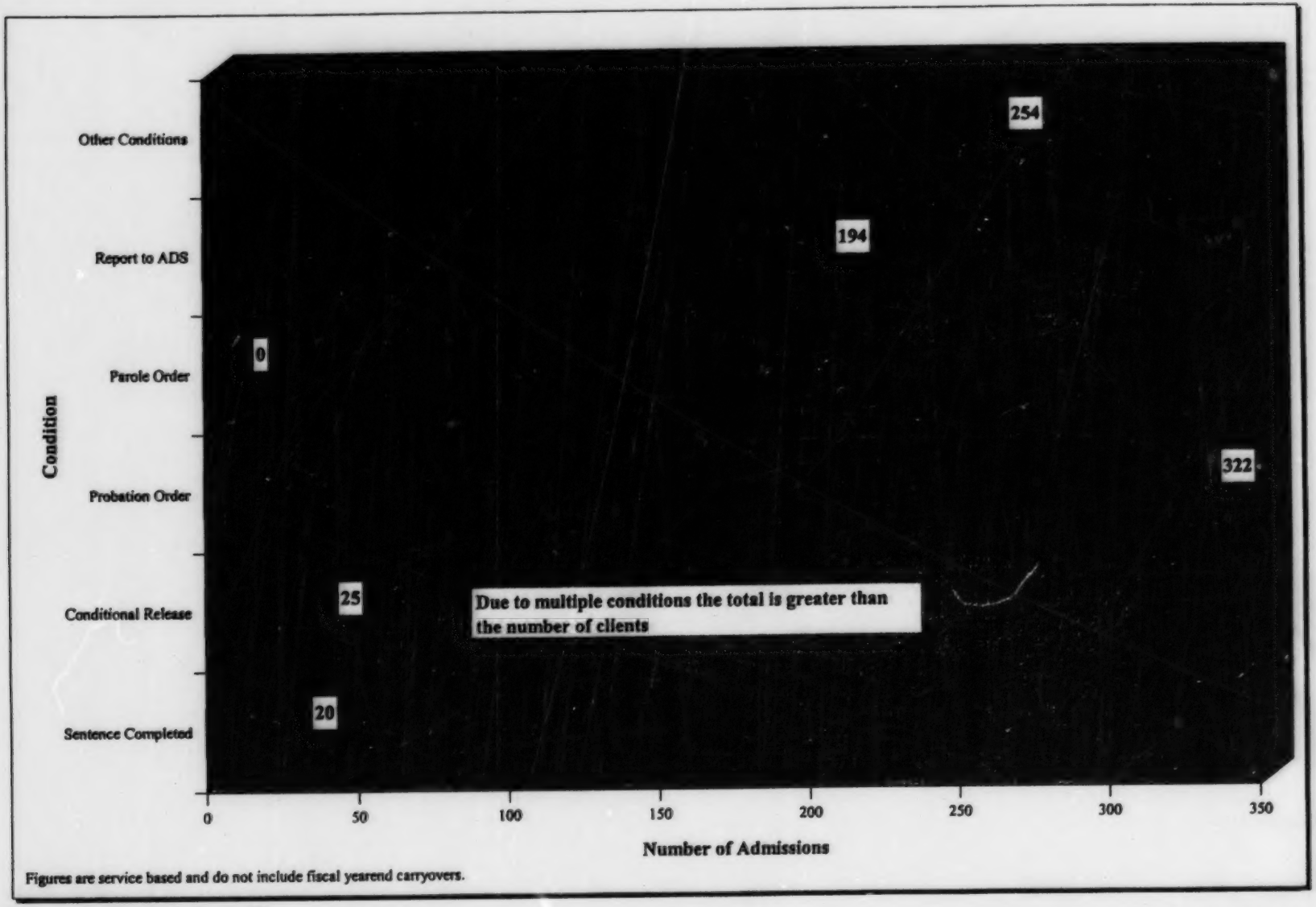
Alcohol and Drug Services Management Information System
Conditions of Release from the St. Louis Alcoholism Rehabilitation Centre
2001/02



Figures are service based and do not include fiscal yearend carryovers.

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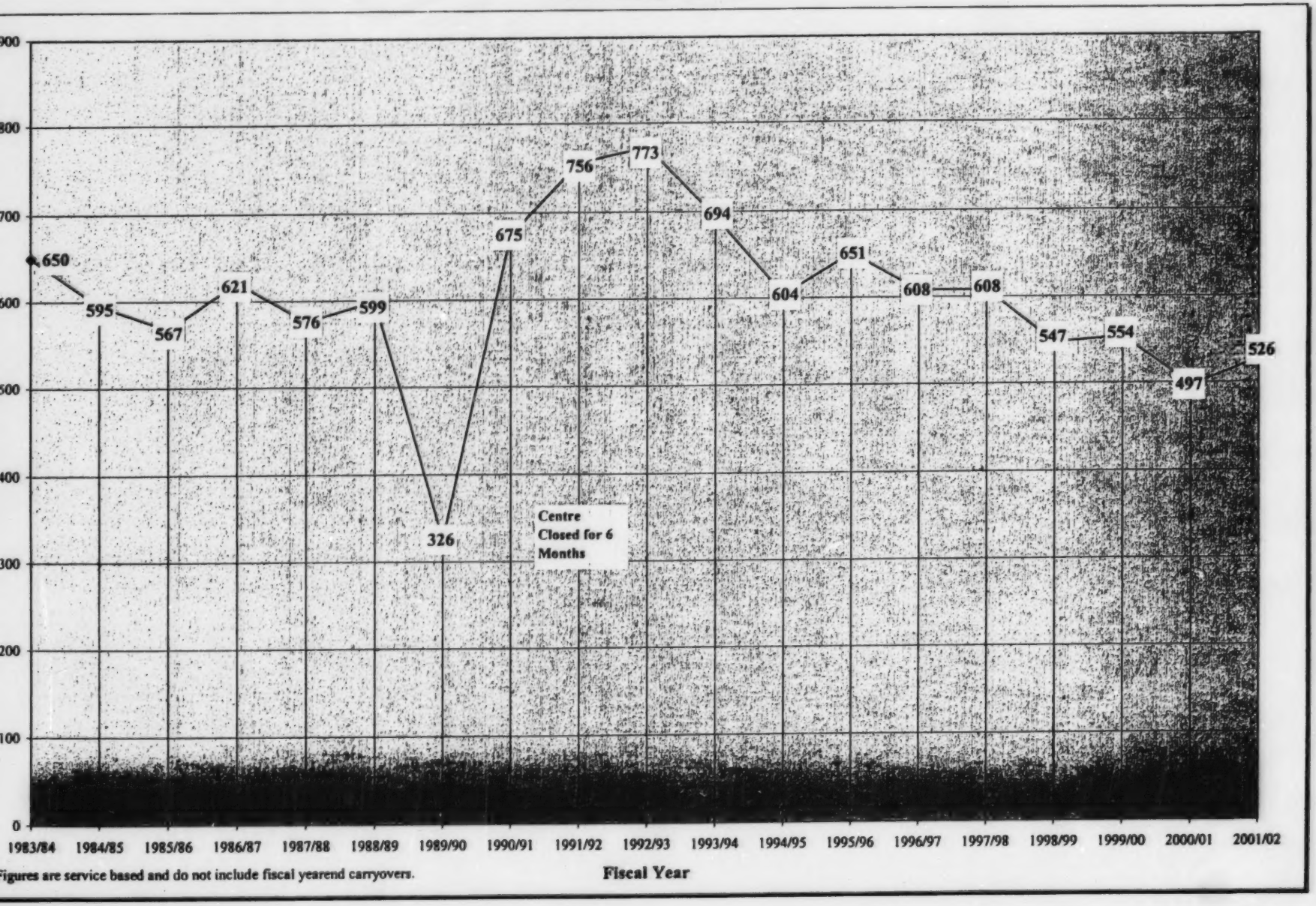
Saskatchewan Health

08/26/2002
Condition of Release

Alcohol and Drug Services Management Information Systems
Total Number of Admissions to the St. Louis Alcoholism Rehabilitation Centre
1983/84 through 2001/02



Figures are service based and do not include fiscal yearend carryovers.

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CITB
Saskatchewan Health

Admissions
08/26/2002

REPORT OF MANAGEMENT

Management is responsible for the integrity of the financial information reported by the St. Louis Alcoholism Rehabilitation Centre. Fulfilling this responsibility requires the preparation and presentation of financial statements and other financial information in accordance with the recommendations of the Public Sector Accounting and Auditing Board, which are consistently applied, with any exceptions specifically described in the financial statements.

The accounting systems used by the Centre include an appropriate system of internal controls to provide reasonable assurance that:

- transactions are authorized;
- the St. Louis Centre's assets are protected from loss and unauthorized use; and
- the accounts are properly kept and financial reports are properly monitored to ensure reliable information is provided for preparation of financial statements and other financial information.

Management of the St. Louis Alcoholism Rehabilitation Centre is responsible for financial reporting and internal control. The St. Louis Board of Governors has also reviewed the financial statements with representatives of management.

The Provincial Auditor Saskatchewan has audited the St. Louis Alcoholism Rehabilitation Centre's statement of financial position as at March 31, 2001 and the related statements of operations, cash flows and changes in net assets for the year then ended. Their responsibility is to express an opinion on the fairness of management's financial statements. The Auditor's report outlines the scope of their audit and their opinion.

Christopher Mackintosh
Chairperson of the
St. Louis Board
of Governors

Roger M. Zelinski
Director
St. Louis Centre

St. Louis, Saskatchewan
July 2002.

Provincial Auditor Saskatchewan

1500 Chateau Tower
1920 Broad Street
Regina, Saskatchewan
S4P 3V7

Phone: (306) 787-6398
Fax: (306) 787-6383
Internet e-mail: info@auditor.sk.ca

AUDITOR'S REPORT

To the Members of the Legislative Assembly of Saskatchewan

I have audited the statement of financial position of the St. Louis Alcoholism Rehabilitation Centre Inc. as at March 31, 2002 and the statements of operations, cash flows, and changes in net assets for the year then ended. The Centre's management is responsible for preparing these financial statements for Treasury Board's approval. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the St. Louis Alcoholism Rehabilitation Centre Inc. as at March 31, 2002 and the results of its operations, cash flows and changes in net assets for the year then ended in accordance with Canadian generally accepted accounting principles.

Regina, Saskatchewan
June 5, 2002

Fred Wendel, CMA, CA
Provincial Auditor

ST. LOUIS ALCOHOLISM REHABILITATION CENTRE INC.

FINANCIAL STATEMENTS

For the Year Ended March 31, 2002

ST. LOUIS ALCOHOLISM REHABILITATION CENTRE INC.
STATEMENT OF FINANCIAL POSITION
As at March 31

	2002	2001
ASSETS		
Current Assets		
Cash	$ 19,743	$ 11,152
Restricted cash (Note 5(b))	20,000	20,000
Accounts receivable	2,629	2,682
Inventory, at cost	8,439	7,591
Total current assets	50,811	41,425
Capital assets (note 6)	78,544	77,992
	$ 129,355	$ 119,417
LIABILITIES AND NET ASSETS		
Current Liabilities		
Accounts payable and accrued charges	$ 8,532	$ 6,072
Due to Saskatchewan Health (Note 11)	10,657	554
Total current liabilities	19,189	6,626
Net Assets (note 5)		
Net assets invested in capital assets	78,544	77,992
Net assets externally restricted (Note 5(b))		
- Equipment and furnishings reserve	20,000	20,000
Unrestricted net assets	11,622	14,799
Total net assets (statement 4)	110,166	112,791
	$ 129,355	$ 119,417

(See accompanying notes to the financial statements)

ST. LOUIS ALCOHOLISM REHABILITATION CENTRE INC.
STATEMENT OF OPERATIONS
Year Ended March 31

	2002 Budget (note 12)	2002 Actual	2001 Actual
Revenue			
General Revenue Fund	$ 720,892	$ 710,789	$ 700,744
- Saskatchewan Health	—	459	840
Interest	—	7,627	6,317
Miscellaneous	720,892	718,875	707,901
Expenses			
Salaries and employee benefits	537,153	529,623	508,889
Food	50,000	46,980	51,039
Utilities	46,000	46,757	42,112
Rent (note 3)	24,000	24,000	30,000
Building maintenance	12,000	10,820	12,786
Amortization of capital assets	—	21,621	10,360
Contractual services	11,000	11,168	9,182
Miscellaneous	5,500	5,240	6,976
Printing, postage and office supplies	9,000	6,050	5,499
Insurance	4,643	4,643	4,583
Furniture and equipment rental	—	3,854	4,041
Staff training and travel	6,000	1,230	3,823
Board honoraria and expenses	6,000	2,160	3,687
Vehicle expenses	4,000	3,585	3,184
Professional services	5,596	1,028	—
Loss on disposal of assets	—	2,961	422
	720,892	721,500	694,563
(Deficiency) excess of revenue over expenses (statement 4)	$ —	$ (2,625)	$ 13,338

(See accompanying notes to the financial statements)

ST. LOUIS ALCOHOLISM REHABILITATION CENTRE INC.
STATEMENT OF CASH FLOWS
Year Ended March 31

	2002	2001
Cash from operating activities		
(Deficiency) excess of revenue over expenses	$ (2,825)	$ 13,338
Amortization of capital assets	21,621	10,360
Loss on disposal of capital assets	2,961	422
Net change in non-cash working capital balances related to operations (note 7)	11,768	7,722
Net cash from operating activities	33,725	31,842
Investing activities		
Proceeds on disposal of assets	3,000	—
Acquisition of capital assets	(28,134)	(25,426)
Net cash used in investing activities	(25,134)	(25,426)
Net increase in cash	8,591	6,416
Cash, beginning of year	31,152	24,736
Cash, end of year	$ 39,743	$ 31,152
Cash consists of:		
Cash	19,743	11,152
Restricted Cash	20,000	20,000
Total Cash	$ 39,743	$ 31,152

(See accompanying notes to the financial statements)

Statement 4

ST. LOUIS ALCOHOLISM REHABILITATION CENTRE INC.
STATEMENT OF CHANGES IN NET ASSETS
Year Ended March 31

	2002				2001
	Invested in Capital Assets	Restricted for Equipment & Furnishing Reserve	Unrestricted	Total	Total
Balance, beginning of year	$ 77,992	$ 20,000	$ 14,799	$ 112,791	$ 99,453
(Deficiency) excess of revenue over expenses (statement 2)	(27,582)	—	24,957	(2,625)	13,338
Investment in capital assets	28,134	—	(28,134)	—	—
Balance, end of year	$ 78,544	$ 20,000	$ 11,622	$ 110,166	$ 112,791

(See accompanying notes to the financial statements)

ST. LOUIS ALCOHOLISM REHABILITATION CENTRE INC.
NOTES TO THE FINANCIAL STATEMENTS
March 31, 2002

1. Authority

Pursuant to Section 85 of *The Public Health Act*, a board of governors was established on February 1, 1979 to operate an alcoholism rehabilitation hospital to be known as the St. Louis Alcoholism Rehabilitation Centre Inc. (the Centre). The Centre commenced operations on October 1, 1979. The Centre was incorporated and registered under *The Non-Profit Corporations Act*, 1995 on July 29, 1999.

2. Significant Accounting Policies

These financial statements have been prepared in accordance with Canadian generally accepted accounting principles and include the following significant accounting policies:

a) Use of estimates:

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenue and expenses during the reporting period. Actual results could differ from these estimates.

b) Capital Assets

Capital assets are recorded at cost. Normal maintenance and repairs are expensed as incurred. Capital assets are amortized on a straight-line basis over their estimated useful lives (5 to 20 years). Assets costing less than $200 are expensed in the current year.

c) Revenue

Revenue includes contributions from General Revenue Fund - Saskatchewan Health. Amounts are included in revenue in the year in which they are received or receivable.

d) Inventory

Inventories consist of food and maintenance items. They are valued at cost. Cost is determined by using the first in, first out method.

3. Commitments

a) Operating Lease

The Centre's land and buildings have been leased for a period of three years to March 31, 2004 at a cost of $24,000 per year.

4. Other Activities

The Centre's canteen provides miscellaneous items to staff and clients. It is operated by staff of the Centre on a volunteer basis and does not form part of the Centre's operations. Canteen profits and any client donations received are used to purchase recreation equipment for the use of clients. The total cash held by the Centre as at March 31, 2002 was $13,615 (2001- $15,159).

The Centre also holds funds in safekeeping for clients during their stay at the Centre. These funds kept at the Centre are minimal and do not earn interest.

The above activities are not reflected in these financial statements.

5. Net Assets

a) Unrestricted Net Assets

This represents advances received from Saskatchewan Health (a related party) and is reduced by: amounts required to pay expenses and amounts recovered by Saskatchewan Health as set out by the Health Reserve Policy and Financial Reporting Guide.

b) Externally Restricted for Equipment and Furnishing Reserve

The Health Reserve Policy and Financial Reporting Guide allows the Centre to annually retain a surplus from operations to a maximum of $20,000 provided the amounts are transferred to the Equipment and Furnishing Reserve. The maximum of $20,000 may be exceeded with approval from Saskatchewan Health.

6. Capital Assets

	2002			2001		
	Cost	Accumulated Amortization	Net Book Value	Cost	Accumulated Amortization	Net Book Value
Furniture & equipment	$ 133,454	$ 69,819	$ 63,635	$ 121,611	$ 65,982	$ 55,629
Leasehold improvements	22,363	7,454	14,909	22,363	—	22,363
	$ 155,817	$ 77,273	$ 78,544	$ 143,974	$ 65,982	$ 77,992

7. Non-Cash Working Capital Changes

	2002	2001
Decrease (increase) in accounts receivable	$ 53	$ (158)
(Increase) decrease in inventory	(848)	5,990
Increase in accounts payable and accrued charges	2,460	1,890
Increase in due to Saskatchewan Health	10,103	—
	$ 11,768	$ 7,722

8. Financial Instruments

Financial instruments consist of:

Cash
Accounts receivable
Accounts payable

- there are no significant terms and conditions related to the financial instruments that may affect the amount, timing and certainty of future cash flows, therefore the Centre does not face interest rate risk.
- the Centre is exposed to minimal credit risk as most of the Centre's receivables are from provincial and federal governments.
- the carrying values of the financial instruments approximate their fair value due to their immediate or short-term nature.

9. Related Party Transactions

Included in these financial statements are transactions with various Saskatchewan Crown corporations, departments, agencies, boards and commissions related to the Centre by virtue of common control by the Government of Saskatchewan and non-Crown corporations and enterprises subject to joint control and significant influence by the Government of Saskatchewan (collectively referred to as "related parties").

The Centre's related party transactions are in the normal course of operations. These transactions are recorded at exchange amounts agreed to by the related parties and amount to $49,602 (2001- $46,416) for the year ended March 31, 2002.

10. Pension Plan

The Centre participates in the Public Employees Pension Plan which is a defined contribution plan. The Centre's financial obligation to the Plan is limited to making regular payments to match the amounts contributed by employees for current service. The Centre's pension expense for 2002 amounts to $19,433 (2001 - $19,447) and is included in Salaries and employee benefits.

11. Due to Saskatchewan Health

This represents amounts unspent in excess of $20,000 by the Centre during the year. This amount is recoverable by Saskatchewan Health as set out in their Health Reserve Policy and Financial Reporting Guide.

12. Budget

These amounts represent the budget approved by the Centre's Board of Governors.

BREAK DOWN OF PAYMENTS
INFORMATION FOR ANNUAL REPORT
2001/02 EXPENSE ACCOUNTS
PAGE 1

PAYEE	TOTALS
Diocese of Prince Albert	24000.00
Francotyp-Postalia Canada	635.96
Sask.Tel.	4394.66
Sasktel Mobility	760.89
Telecom Leasing	228.32
Sask. Power/Energy	35402.80
Public Emp. Sup. Plan	38866.72
Public Emp. D.I. Plan	3953.02
Public Emp. Gr. Life	3169.19
Public Emp. Dental Plan	4646.79
S.E.I. Union	5335.65
R.C.W.C. - P.A.	12879.34
Northern Grocers Inc.	24100.16
Country Fine Meats	5531.92
St. Louis Bigway	7374.38
Thorpe Brothers Ltd.	1228.22
P.A. Janitorial Supplies	1146.15
Long Tractor Inc.	3277.00
Ralph Ermel	900.00
Windsor Plywood	58.35
Gateway Quality Press	535.49
Country Comfort Bedr.	5422.31
Eagle Stationery	39.29
P.A. Photocopier	1633.34
Canadian Tire	508.73
Sears Canada	266.45
Russell Food Equip.	115.99
Grand & Toy	1369.21
Hillside Fuel & Service	1609.99
Safeway	330.24
D&L Gourmet Meats	3691.54
Ikon Office Solutions.	202.36
TOTALS:	193414.46

Darrell Greyeyes	3918.34
Howard Walker	320.00
Ben's Auto Glass	363.35
SGI Autofund	805.00
P.A. Software	16181.04
Walmart	1162.54
Shoppers Drug Mart	544.30
Petty Cash (Misc.)	1028.36
Maxim Chemical Ltd.	1560.26
J.C. Sales & Marketing	5898.40
P.A. Electric	103.79
St. Louis Village	4999.45
Postage By Phone	642.00
Riverside Agencies	5403.00
Miscellaneous Accts.	4783.87
SASSI Canada Inc.	2226.67
CIT Financial Ltd./Tyco	3018.04
Chris Mackintosh	73.19
Herb Seesequasis	3680.00
Linda Greyeyes	397.28
Maurice Zimmerman	482.64
Ray Burke	848.82
Receiver General	135176.92
Royal Bank of Canada	834.37
Sask. W. Comp. Board	8238.30
Roger M. Zelinski	617.98
ADVANCES	97380.00
Monthend Payroll	232452.88
	533140.79

Roger Zelinski	47336.96
Doris Beeds	31596.00
Todd Agnew	35595.87
Colleen Baudais	35242.98
Denise Kinch	35387.33
Nadine Moan	37239.28
Judith McAuley	23788
Stuart King	28492.70
Linda Lepine	26779.95
Andy Jobin	29202.20
Lloyd McDougall	0
Alice Gareau	26566.19
Geraldine Laturnas	14092.80
Trevor McNabb	21030.96
Lorry-Lee Valla	22228.93
Jack Adams	11560.68
Christine Boyer	1057.73
Marjorie Murphy	5440.11
Dori Halcro	12862.79
Laurie Ballendine	11811.06
Rosella Spiker	6824.27
Howard Marshall	540.85